

## Suzanne Benya

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In more than thirteen years of retail, I have assisted more customers than I can count. This, to me, is an asset to any print or design business, as customer or client communication is key. Without the customer or client there is no business. Without a hard work ethic, talent, and knowledge, there is no success. I believe these are the things I can bring to the workplace. I have working knowledge of Illustrator, InDesign, and Photoshop. With my strong work ethic, talent, experience, and eagerness to learn, I will be a profitable addition to your business.

### EDUCATION

#### **Cuyahoga Community College, Western Campus**

Associate of Applied Business Degree: May 2007

Visual Communications and Design. Digital Publishing with a concentration in Print Management.

Coursework includes applications of Quark Xpress, InDesign CS2, Illustrator, Photoshop, and HTML.

My education has lent itself to success in freelance work for promotional pieces as well as invitations.

### EXPERIENCE

#### **OfficeMax Inc.**

**1993-Present**

##### **Logistics Supervisor/Key Carrier**

**2005 - Present**

Supervise associates in all capacities of logistics and sales.

Act as Manager on Duty when needed.

Train new management staff on all aspects logistics operations.

Contribute to company merchandising standards.

Provide excellent customer service.

##### **Sales Supervisor/Key Carrier**

**2004 - 2005**

##### **Supervisor**

**1997 - 2004**

##### **Sales Associate**

**1993 - 1997**

